

## TENURE UNIT STANDARD ROUTING SHEET

---

In support of the following academic policy statements, tenure unit performance standards will be maintained and made publicly available by the Office of the Provost's Faculty Records Team. Per policy, each of these sets of standards will be reviewed every five (5) years, submitted to the Office of the Provost using this routing form for all signatures.

- APS [900417](#), Faculty Reappointment, Tenure, and Promotion of Tenured and Tenure-Track Faculty
- APS [980204](#), Performance Evaluation of Tenured Faculty (Post-Tenure Review)
- APS [820317](#), The Faculty Evaluation System of Tenured and Tenure-Track Faculty

Please note the following:

- Use a separate routing sheet for each set of tenure unit standards.
- Submit files in portable document format (PDF) only.
- Ensure the set of standards being submitted **has been approved** by the tenure unit **and** college dean.

---

---

**Tenure Unit:** \_\_\_\_\_

**College/Unit:**

\_\_\_CAM                      \_\_\_COCJ                      \_\_\_CHSS                      \_\_\_COM                      \_\_\_NGL  
\_\_\_COBA                      \_\_\_COE                      \_\_\_COHS                      \_\_\_COSET

**Standard:**

\_\_\_Promotion and Tenure                      \_\_\_Post-Tenure Review                      \_\_\_Faculty Evaluation System (FES)

**Contact:**

Name (first & last): \_\_\_\_\_

SHSU Email: \_\_\_\_\_

Phone: \_\_\_\_\_

---

---

**Approved By:**

\_\_\_\_\_  
*Department Chair*

\_\_\_\_\_  
*College Dean*

\_\_\_\_\_  
*Provost & Sr. VP for Academic Affairs*



workload based on work with doctoral students, faculty members under review shall report all work with doctoral students during their PETF. If a simple majority or greater of the DPTAC voting by secret ballot determines that the faculty member meets or exceeds the accepted minimum standards of the unit, the faculty member shall be notified in writing by the DPTAC of the vote and as satisfying the PETF, and no further action shall be required. A copy of this written notification shall be sent to the chair, dean, and Provost. DPTAC members must be present to vote unless on faculty developmental leave or other approved leave.

In keeping with the university policy, the Department of Criminal Justice and Criminology has identified the following minimum accepted standards of performance for faculty based on the FES records of the most recent 5-year averaged rating.

**Category      FES Average Minimum Rating**

<b>Teaching Effectiveness: Chairs Rating (FES 1) &amp; Students' Rating (FES 2)</b>	<b>2.5</b>
<b>Scholarly &amp; Creative Accomplishments (FES 3)</b>	<b>2.5</b>
<b>Service (FES 4)</b>	<b>2.5</b>
<b>Overall</b>	<b>3.0</b>

Should the reviewed faculty member fail to (ew31e1 Tc 0.006Tw 0.2564 0nBDC 8 reW 0 TdnBTnBDC 8-8